

## TOWN OF AZTALAN MONTHLY BOARD MEETING – APRIL 10, 2019

### Pledge of Allegiance

At 7:03 pm on April 10, 2019, Chairperson Masche called the board meeting to order. Members in attendance were Chairperson Scott Masche, Supervisor Mike Burow, Brenda Wesa and Clerk Sandra Marks. Supervisor Larry Christianson was absent. The meeting was held in the Aztalan Town Hall located at W6260 CTH-Jefferson, WI 53549.

Clerk's Report: Burow made a motion to approve the March 13, 2019 and March 22, 2019 minutes as written. Motion seconded by Masche.

Treasurer's Report: Enter into records per Masche.

Plan Commission Report: Report given by Marks.

Jefferson County Report: None

Reports and meeting updates from the Board: Updates from Burow and Masche.

Public comments on agenda items only, with a 3 minute limit per person: None

### Business

- a. Application for Conditional Use Permit to allow a residence in a business zone.  
Submitted by Dean Probst at N4976 Business 26-Jefferson. PIN #002-0714-3543-00. Parcel size 28.21 acres. Burow made a motion to approve the Conditional Use Permit Application with the following conditions as recommended by the plan commission. Applicants shall comply with the Uniform Dwelling Code including well inspection, septic system inspection, compliance with electrical service (100 amp service), comply with the Department of Safety and Professional Services, including SPS 320.07; consult with the town building inspector for alterations and repairs and limit the permit duration to 3 years per WI State Statutes 59.69(5e)(b). The motion was seconded by Masche and carried.
- b. Discuss and possible action on proposals to reconstruct corner on N. Ziebell Road  
After opening the sealed bids and open discussion, Burow made a motion to accept and enter into the agreement with Parking Lot Maintenance, Inc. in the amount of \$10,080.00 per bid specifications. Masche seconded the motion. The motion carried.
- c. Discuss and possible action on proposals for single and double chip seal-  
Reinders Lane, .36 miles.  
West Street, .03 miles. (Double chip seal)  
Aztec Street, .06 miles. (Double chip seal)  
Popp Road, 1.1 miles. (From Riess Road to Jefferson/Aztalan Township border)  
Harold Street, .19 miles  
Masche Court, small area of newer blacktop, adjacent to Harold Street full width  
After opening the sealed bids and open discussion; Todd Patten, Assistant Regional Manager agreed to re-measure West Street and reduce the cost if required. Burow made a motion to accept the bid from Scott Construction, Inc. and enter into the agreement of \$34,603.00 with a re-measure and possible price adjustment.

- d. Appointment of Plan Commission members. Masche made a motion to appoint Lisa Woolever for a one year term beginning May 1, 2019 and ending April 30, 2020. Burow seconded. The motion carried. Roger Wiedenfeld and Sandy Marks have one year remaining on current term, Donald Reinders and Ken Staude have 2 years remaining on current term.
- e. Possibly dissolve Public Records Resolution 6/2005. Fees for photo copies, reproduction of audio tape and information on computer disk and research. Burow made a motion to dissolve Public Records Resolution 6/2005 and suggested to incorporate the first 3 paragraphs on the Fee Schedule. Motion seconded by Masche. The motion carried.
- f. Discuss and possibly revise Fee Schedule. Burow made a motion to revise the Fee Schedule by including the first 3 paragraphs from the Public Records Resolution 6/2005. Masche seconded the motion; motion carried.
- g. Discuss and possible action on User Fees for EMS and fire protection. Burow made a motion to table until May, 2019 town board agenda. The motion was seconded by Masche and carried.
- h. Discussion and possible action on changing from personal property tax to mobile home parking fee for Rock River Mobile Home Park. A motion was made by Burow to table until May, 2019 town board agenda. Masche seconded. The motion carried.
- i. Discussion and possible action to retain town attorney for 1967 Wisconsin Retirement System Prior Service Agreement. After open discussion, Masche made a motion for Burow to contact Town Attorney, Andy Griggs. Motion was seconded by Burow and carried.

Payment of Bills: Masche made a motion to pay the bills; seconded by Burow and carried.

Adjournment: Motion made by Burow to adjourn at 9:31 pm. Masche seconded. The motion carried.

Sandra Marks, Clerk

These minutes are not approved and could possibly be revised by the town board or approved at the next scheduled Town Board meeting held in the Town of Aztalan.