

## TOWN OF AZTALAN MONTHLY BOARD MEETING – JUNE 12, 2019

### Pledge of Allegiance

At 7:00 pm on June 12, 2019, Chairperson Masche called the board meeting to order. Members in attendance were Chairperson Scott Masche, Supervisor Mike Burow, Supervisor Larry Christianson, Treasurer Karen Mundt and Clerk Sandra Marks. The meeting was held in the Aztalan Town Hall located at W6260 CTH-Jefferson, WI 53549.

Clerk's Report: Burow made a motion to approve the May 9, 2019 Monthly Board Meeting Minutes and May 15, 2019 Board of Review Meeting Minutes. Motion seconded by Christianson and carried unanimously.

Treasurer's Report: Enter into records per Masche.

Plan Commission Report: Report given by Marks.

Jefferson County Report: None

Reports and meeting updates from the Board: Updates from Christianson, Burow and Masche.

Public comments on agenda items only, with a 3 minute limit per person: None

### Business

- a. Petition to Amend Zoning Ordinance submitted by Laura Jacobson to create a 1 acre A-3 buildable lot from an existing A-1 zone and to rezone approximately 1 acre to be added to an existing A-3 zone near W6380 Seavert Lane. PINS 002-0714-2832-000 and 002-0714-2831-003. Parent Parcel size is +/- 73 acres, present use is agricultural. Property is owned by Charlie Oestreich. Motion made by Burow to approve the Petition to Amend Zoning Ordinance as submitted. The motion was seconded by Christianson and carried unanimously.
- b. Preliminary Review for Certified Survey submitted by Laura Jacobson. Property is owned by Charlie Oestreich. A division of land located in Government Lot 2 and the NE1/4 of the SW1/4 of Section 28, Town 7N, Range 14E, Town of Aztalan. PINS 002-0714-2832-000 and 002-0714-2831-003. Intent is to create a 1 acre A-3 buildable lot from an existing A-1 zone and to rezone approximately 1 acre to be added to an existing A-3 zone near W6380 Seavert Lane. PINS 002-0714-2832-000 and 002-0714-2831-003. Parent Parcel size is +/- 73 acres, present use is agricultural. Burow made a motion to approve the Preliminary Review for Certified Survey as submitted. The motion was seconded by Christianson and carried unanimously.

- c. Class A Beer and Class A Liquor Renewal Alcohol Beverage License. Application for the period beginning July 1, 2019 and ending June 30, 2020. Bryan Zastrow, Owner d/b/a Party Mart, LLC located at W7124 Hwy V-Lake Mills, WI 53551. Christianson made a motion to approve the application as submitted. Burow seconded. The motion carried unanimously.
- d. Schedule for Appointment of Agent for Party Mart, LLC-Bryan Zastrow. Burow made a motion to approve the Schedule for Appointment of Agent for Bryan Zastrow. Christianson seconded. The motion carried unanimously.
- e. Class B Beer and Class B Liquor Renewal Alcohol Beverage License. Application for the period beginning July 1, 2019 and ending June 30, 2020. Darren and Melinda Godfrey, Owners d/b/a Aztalan Inn located at W6630 CTH B-Lake Mills, WI 53551. Christianson made a motion to approve the application as submitted. Burow seconded. The motion carried unanimously.
- f. Schedule for Appointment of Agent for Aztalan Inn, LLC, Darren Godfrey. Motion made by Christianson to approve the Schedule for Appointment of Agent for Darren Godfrey. Motion seconded by Burow and carried unanimously.
- g. Class B Beer Renewal Alcohol Beverage License. Application for the period beginning July 1, 2019 and ending June 30, 2020. Aztalan Cycle Club, located at N6441 Gomal Road-Lake Mills, WI 53551. Christianson made a motion to approve the application as submitted. The motion was seconded by Burow and carried unanimously.
- h. Schedule for Appointment of Agent for Aztalan Cycle Club, Joleigh Simes. Motion made by Burow to approve the Schedule for Appointment of Agent for Joleigh Simes. Motion seconded by Christianson and carried unanimously.
- i. Aztalan Cycle Club Auxiliary Questionnaire-Alcohol Beverage License Applications submitted by Pattie Kaye Doberlein, Michael Zimmerman, Margaret Ottenad and Joleigh C. Simes. Christianson made a motion to approve the Aztalan Cycle Club Auxiliary Questionnaire-Alcohol Beverage License Applications as submitted. Burow seconded. The motion carried unanimously.
- j. Application for Cigarette and Tobacco Products Retail License submitted by Bryan Zastrow for Party Mart, LLC located at W7124 Hwy V-Lake Mills, WI 53551. Period beginning July 1, 2019 and ending June 30, 2020. Burow made a motion to approve the application as submitted. Seconded by Christianson. The motion carried unanimously.
- k. Application for Cigarette and Tobacco Products Retail License submitted by Darren Godfrey/Godfrey Enterprises for Aztalan Inn located at W6630 CTH B-Lake Mills, WI 53551. For the period beginning July 1, 2019 and ending June 30, 2020. Christianson made a motion to approve the application as submitted. Motion seconded by Burow and carried unanimously.
- l. Applications for Operator's Licenses submitted by Charlotte Ester Reyna, Max Henry Zastrow, Dianne A. Reyna, Jack Edward Gilliam, Jean Marie Schroedl, Amsler S. Bayse, Jamie Lynn Holeman, Rhonda S. Caraballo, Joshua David Dearborn, Tina Marie Manke, Jasmine Lee Steigerwald, Aryana Ann Worsham, Angela Marie Bouton, Larisa Jean Ninmann, Kristie Lea Neeman, Jeffrey Kent Bauriedel, Sarah Gayle Grossman and Patricia Kaye Doeberlein. For the period beginning July 1, 2019 and ending June 30, 2020. After open discussion, Christianson made a motion to approve all the applications as submitted. Burow seconded. Motion carried unanimously.

- m. Possible action on changing from Personal Property Tax to Mobile Home Parking Fee for Rock River Mobile Home Park. Christianson made a motion to change from Personal Property Tax to Monthly Mobile Home Parking Fee for Rock River Mobile Home Park. The motion was seconded and carried unanimously.
- n. Possibly adopt Ordinance 6.2019 Establishing a Monthly Parking Permit Fee and Regulating Mobile Home Parks. Burow made a motion to adopt the Monthly Mobile Home Parking Permit Fee Ordinance 6.2019. The motion was seconded by Christianson and carried unanimously.
- o. Discuss and possible action on User Fees for fire protection. After open discussion, Burow made a motion to table until July 10, 2019 monthly board meeting.
- p. Discuss and possible action regarding brush drop off site located in the Aztalan Town Hall parking lot. Open discussion included installing a fence or chains; with the option to use concrete blocks. The drop off site could be open the fourth Wednesday of each month from April 1-October 31, from 3:00pm until 6:00pm. Discussion included installing a surveillance camera, implementing a \$500.00 fine for disposing anything other than yard waste and for disposing yard waste outside of the posted hours. The board members agreed to re-visit the discussion at the July 9, 2019 monthly board meeting with estimates from Masche for signage cost, Christianson for concrete blocks and Burow for gates.
- q. Possible action to contract with a tree cutting service. Christianson to get estimates for trees behind the shop and Urban Drive; to be reviewed at the July 10, 2019 monthly board meeting.
- r. Jefferson County Highway Department applications for 2020 Bridge Aid. Burow made a motion to accept the Bridge Aid for 2020. (Several culvert replacements were discussed). Christianson seconded. The motion carried unanimously.
- s. Jefferson County Highway Department Road Aid Petition. A motion was made by Burow to not accept the Jefferson County Highway Department Road Aid. The motion was seconded by Christianson and carried unanimously.

10. Possible future agenda items-None received.

11. Payment of bills-Christianson made a motion to pay the bills. The motion was seconded by Masche and carried unanimously.

12. Adjournment-A motion was made by Christianson to adjourn at 9:00pm. The motion was seconded by Burow and carried unanimously.

Sandra Marks, Clerk