

TOWN OF AZTALAN  
TOWN BOARD MEETING MINUTES  
OCTOBER 9, 2024

1. Call to Order / Pledge of Allegiance - *Chair Chwala called the board meeting to order at 7:02 pm. Present: Chair Jeremy Chwala, Supervisor Larry Christianson, Supervisor Megan Dunneisen Also present: Treasurer Teresa Keeser and Clerk Kathleen Pitzner. This meeting was held at Aztalan Town Hall located at W6260 County Rd B, Jefferson WI 53549.*
2. Proof of Posting and Notice - *Clerk Pitzner stated that the notice for this meeting was posted to the Town website on October 5, 2024 and the three posting boxes in Aztalan on October 6, 2024*
3. Approval of Minutes - September 11, 2024 - *Supervisor Dunneisen moved, Supervisor Christianson seconded the motion to approve the September 11, 2024 minutes as written. Motion carried.*
4. Treasurer's Report - September 2024 Financial Report - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the September 2024 Financial Report as written. Motion carried. Supervisor Dunneisen abstained.*
5. Plan Commission Report - *none*
6. Fire Dept and EMS Reports/Updates - *Chief Russ (LMFD) gave report/updates*
7. Jefferson County Sheriff's Dept and/or County Supervisor Report - *none*
8. Announcements and Meeting Updates - *Town Board members will be given the opportunity to make announcements in regards to activities taken since the previous meeting on behalf of the community, future activities, and citizen contacts. It is not contemplated that these matters will be discussed or acted on but referrals to the appropriate authorized personnel will be made. - All Board members gave reports/updates*
9. Public Comments on Agenda Items Only - *limited to 3 minutes per person on agenda items only, with time extensions per the Chief presiding officer's discretion, per person; after the public comments are completed, there may be limited discussion on the information received, however, no action will be taken under public comments.*
10. Business - **business items are matters of discussion and possible action**
  - a. Public Hearing: Application for Excavation and/or performance of work within the right-of-way submitted by WE Energies for gas line installation at N5656 Glacier Way  
*7:10 pm, Opened Public Hearing; No comments/questions; 7:11 pm, Closed Public Hearing*
  - b. Application & Permit For Excavation and/or Performance of Work Within Public Right-Of-Way submitted by WE Energies for gas line installation at N5656 Glacier Way - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the Right of Way permit submitted by WE Energies. Motion carried.*
  - c. Bowmar Appraisal Inc - renewal contract - *no action, request Bowmar rep to attend Nov meeting*
  - d. Glatfelter Public Entities - insurance renewal questionnaire - *no action, request Glatfelter rep to attend Nov meeting*
  - e. Tree removal on Mansfield Rd - *discussion only; received proposal for budgeting purposes*
  - f. Abandon north end of Junction Rd - *no action; request made by Aztalan Bio, LLC has been withdrawn.*
  - g. Harvey Road construction project - *no action taken; suggestion to discuss other options with the City of Lake Mills*

11. Possible Future Agenda Items -

12. Payment of Bills - *Chair Chwala moved, Supervisor Christianson seconded the motion to pay bills. Motion carried. Supervisor Dunneisen abstained.*

13. Adjournment - *Chair Chwala moved, Supervisor Christianson seconded the motion to adjourn the October 9, 2024 meeting at 8:23pm. Motion carried.*

Respectfully submitted,  
Kathleen Pitzner  
Clerk