

TOWN OF AZTALAN  
PLAN COMMISSION MEETING MINUTES  
FEBRUARY 5, 2024

1. Call to Order/Pledge of Allegiance: *Chairperson Nicole Miller called the meeting to order at 6:00pm. Also Present: Merlin Lange, Kathleen Pitzner, Klaas van Zanten, and Erik Huth. The meeting was held at Aztalan Town Hall located at W6260 CTH B, Jefferson WI 53549.*
2. Proof of Posting and Notice - *Clerk Pitzner stated that the notice for this meeting was posted to the Town website and the three posting boxes in Aztalan on February 2, 2024.*
3. Approval of Minutes - *December 4, 2023 - Merlin Lange moved, Erik Huth seconded the motion to approve the December 4, 2023 minutes as written. Motion carried.*
4. Public comments on agenda items (limited to 3 minutes per person)
5. Business
  - a. Request by Charlie Oestreich to rezone from A-1 to A-3 to create a 1-acre lot around the existing home at N5870 Popp Road from parcel 002-0714-2142-000. The property is owned by Charlie K Oestreich Trust. - *Chair Miller moved, Erik Huth seconded the motion to recommend approval of the request by Charlie Oestreich to rezone from A-1 to A-3. Motion carried.*
  - b. Regular schedule of future meeting dates and time - *discussion to hold future meetings when needed on the first Monday of the month at 6pm; Chair Miller moved, Klaas van Zanten seconded the motion. Motion carried.*
  - c. Current PC Members terms of office - *as referenced in the June 9, 2021 Town Board Minutes, Chair Miller was appointed to an initial term ending April 30, 2022. The other current members were also appointed to the Plan Commission. The June 29, 2021 Plan Commission Minutes reflect Chair Miller appointing other members to offices and/or terms; Merlin Lange (Vice Chair) & Kathy Pitzner (Secretary) each 2 yr terms, Klaas van Zanten & Eric Huth each 3 yr terms. Erik Huth stated that he would like to end his term on April 30, 2024 or until a successor is appointed.*
  - d. Recommendation of appointment to the Aztalan Town Board of the 2024 PC Members and terms of office - *Chair Nicole Miller agreed to remain as PC Chair for 2yr term, if appointed by Chair Chwala. This appointment request will be added to the February 14, 2024 Town Board Meeting agenda*
6. Adjournment - *Chair Miller moved, Erik Huth seconded the motion to adjourn the February 5, 2024 meeting at 6:42pm. Motion carried.*

Respectfully submitted,  
Kathleen Pitzner  
Clerk/Plan Commission Secretary