

TOWN OF AZTALAN
TOWN BOARD MEETING MINUTES
JUNE 12, 2024

1. Call to Order / Pledge of Allegiance - *Chair Chwala called the board meeting to order at 7:00 pm.*
Present: Chair Jeremy Chwala, Supervisor Larry Christianson
Also present: Treasurer Teresa Keeser and Clerk Kathleen Pitzner.
Absent (without notice): Supervisor Megan Dunneisen
This meeting was held at Aztalan Town Hall located at W6260 County Rd B, Jefferson WI 53549.
2. Proof of Posting and Notice - *Clerk Pitzner stated that the notice for this meeting was posted to the Town website and the three posting boxes in Aztalan on June 10, 2024.*
3. Approval of Minutes - May 8, 2024 Town Board & May 30, 2024 Public Hearing - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the May 8 & May 30 meeting minutes as written. Motion carried.*
4. Treasurer's Report - May 2024 Financial Report - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the May 2024 Financial Report as written. Motion carried.*
5. Plan Commission Report - *Clerk Pitzner reported that Eric Huth would like to remove himself from the Plan Commission effective immediately, but will continue with duties, if needed, until a replacement is found.*
6. Fire Dept and EMS Reports/Updates - *(newly hired) JCFD Chief Ben Patterson introduced himself to everyone. LMF D Chief Jason Russ updated on the growing fire dept roster.*
7. Jefferson County Sheriff's Dept and/or County Supervisor Report - no report
8. Reports and Meeting Updates from Board - *Supervisor Christianson and Chair Chwala gave updates*
9. Public Comment on agenda items only (limited to 3 minutes per person)
10. Business - **business items are matters of discussion and possible action**
 - a. Sealed Bid Opening & Reading - *bids received from*
Payne & Doyle, Milling & Resurface \$199905.30, Wedging & Overlay \$223792.78
Wolf Paving Inc, Milling & Resurface \$201117.22, Wedging & Overlay \$248013.02
 - b. Award Contract for Dewey Road Project - *Chair Chwala moved, Supervisor Christianson seconded the motion to deny the bids received from Payne & Dolan and Wolf Paving Inc. Motion carried.*
 - c. Approve Intergovernmental Contract with City of Jefferson for Dewey Road Project - *Chair Chwala moved, Supervisor Christianson seconded the motion to award the Jefferson City Intergovernmental Agreement for Dewey Road Project using the remaining ARPA funds {acct 50036} and Road Maintenance funds {acct 55006}. Motion carried.*
 - d. Approve Liquor License Renewal Applications for the period of July 1, 2024 - June 30, 2025 for:
 - i. Class "A" Beer and "Class A" Liquor - Party Mart, LLC - W7124 County Rd V, Lake Mills - Bryan Zastrow, Agent - dba Party Mart - *Supervisor Christianson moved, Chair Chwala seconded the motion to approve the beer and liquor licenses renewal for Party Mart, LLC. Motion carried.*
 - ii. Class "B" Beer and "Class B" Liquor - Godfrey Enterprises, LLC - W6630 County Rd. B, Lake Mills - Darren Godfrey, Agent - dba Aztalan Inn - *Supervisor Christianson moved, Chair Chwala seconded the motion to approve the beer and liquor licenses renewal for Godfrey Enterprises, LLC. Motion carried.*
 - iii. Class "B" Beer - Aztalan Cycle Club Inc. - N6441 Gomoll Rd, Lake Mills - Joleigh Simes, Agent - dba Aztalan Cycle Club - *Supervisor Christianson moved, Chair Chwala seconded the motion to approve the beer license renewal for Aztalan Cycle Club, Inc. Motion carried.*
 - e. Approve Alcohol Beverage Operator's Licenses for: Jo Lynn Kritz, Max Zastrow, Charlotte Reyna, Dianne Reyna, Scott Cerney, Patricia Doeberlein, Jeremy Prach, Briana Jessie, EmiliJean Keil,

Rhonda Caraballo, Angela Bouton, Nicole Sadowske, Becca Johnson, Andrea Taff, Caitlin Whiting. - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve all Operator's License applications {named above}. Motion carried.*

- f. *Replace bearing on JD Flail Mower - not to be serviced out; town employees will perform the work to replace the bearings.*
 - g. *Town Buildings & Grounds*
 - i. *New tuckpointing & block work bid - Chair Chwala moved, Supervisor Christianson seconded the motion to approve Stone Craft Masonry & Design complete stone block & tuck pointing per bid. Motion carried.*
 - ii. *Town Hall & Shop paint color - Chair Chwala moved, Supervisor Chritianson seconded the motion to match existing color. Motion carried.*
 - iii. *Maintenance Shop roof repair - Supervisor Christianson to have the roof issue assessed.*
 - iv. *Continue or discontinue to allow used oil drop off - Chair Chwala moved, Supervisor Chritianson seconded the motion to hang a sign notifying residents that the Town Hall & Shop is not a waste oil drop off site.*
 - h. *Aztalan Roads*
 - i. *Tree removal on Zimmerman Lane - Chair Chwala moved, Supervisor Chritianson seconded the motion to have Krizsan Tree Service remove the trees on Zimmerman Lane per bid. Motion carried.*
 - ii. *Retrieving shoulders on Harvey Rd, Ziebell Rd, and Indianhead Dr - town employees will attempt shoulder retrieval with town owned equipment*
 - i. *Part-Time Employee wage increase to \$30/hr - Supervisor Christianson moved, Chair Chwala seconded the motion to increase the part-time wage to \$30/hr. Motion carried.*
 - j. *Increase Cloud storage for Treasurer laptop - Chair Chwala moved, Supervisor Chritianson seconded the motion to purchase 100GB Cloud Storage for Treasurer laptop. Motion carried.*
11. *July Town Board Meeting date - July 17, 2024 at 7pm*
12. *Possible Future Agenda Items -*
13. *Payment of Bills - Chair Chwala moved, Supervisor Chritianson seconded the motion to pay bills. Motion carried.*
14. *Adjournment - Chair Chwala moved, Supervisor Christianson seconded the motion to adjourn the June 12, 2024 meeting at 8:09pm. Motion carried.*

Respectfully submitted,
Kathleen Pitzner
Clerk