

TOWN OF AZTALAN
TOWN BOARD MEETING MINUTES
AUGUST 14, 2024

1. Call to Order / Pledge of Allegiance - *Chair Chwala called the board meeting to order at 7:02 pm. Present: Chair Jeremy Chwala, Supervisor Larry Christianson Also present: Clerk Kathleen Pitzner Absent: Supervisor Megan Dunneisen and Treasurer Teresa Keeser This meeting was held at Aztalan Town Hall located at W6260 County Rd B, Jefferson WI 53549.*
2. Proof of Posting and Notice - *Clerk Pitzner stated that the notice for this meeting was posted to the Town website and the three posting boxes in Aztalan on August 9, 2024.*
3. Approval of Minutes - July 17, 2024 - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the July 17, 2024 minutes as written. Motion carried.*
4. Treasurer's Report - July 2024 Financial Report - *Chair Chwala moved, Supervisor Christianson seconded the motion to approve the July 2024 Financial Report as written. Motion carried.*
5. Plan Commission Report - *Clerk Pitzner stated there wasn't a meeting this month, but made note of the Business item A, to appoint Lee Keeser.*
6. Fire Dept and EMS Reports/Updates - none
7. Jefferson County Sheriff's Dept and/or County Supervisor Report - none
8. Reports and Meeting Updates from Board - *Supervisor Christianson and Chair Chwala gave reports*
9. Public Comment on agenda items only (limited to 3 minutes per person)
10. Business - **business items are matters of discussion and possible action**
 - a. Appointment of Lee Keeser to the Town of Aztalan Plan Commission - *Chair Chwala moved, Supervisor Christianson seconded the motion to appoint Lee Keeser to the Town of Aztalan Plan Commission. Motion carried.*
 - b. Financial resources for Jefferson Engine Truck funding - in the absence of Treasurer Keeser, Clerk Pitzner explained and read the notes provided regarding loan rates at Badger Bank and Bank of Lake Mills; Badger Bank - at 5.75%, BLM at 5.49%. *Chair Chwala moved, Supervisor Christianson seconded the motion to use Bank of Lake Mills for financing Aztalan portion of the Jefferson Engine Truck. Motion carried.*
 - c. Aztalan Roads
 - i. Biederman Rd maintenance - *discussion on the poor condition of the portion of Biederman Rd leading to railroad tracks and the public parking lot on DNR land. Chair Chwala moved, Supervisor Christianson seconded the motion to have Northwest Services grade Biederman Rd. Motion carried.*
 - ii. Dewey Rd ditching prior to commence of road project - *discussion on erosion and water over the road on portion of Dewey Rd- from Vogel Lane to about N5049 Dewey Rd; Chair Chwala moved, Supervisor Christianson seconded the motion to have Jefferson County Hwy Dept. perform ditch cleaning on the portion of Dewey Rd prior to the start of the construction project. Motion carried.*
 - iii. N Ziebell Rd culverts to be cleared of obstruction - *culverts are completely obstructed and not allowing water to flow through. The City of Jefferson has equipment that is able*

to clean out, but no idea the condition of the culverts in general. Supervisor Christianson will get cost estimates to replace the culverts. More discussion on cleaning and replacing.

- d. *Per Diem eligible list - discussion on reasons/examples of other meetings for TB members, Plan Commission members; Chair Chwala moved, Supervisor Christianson seconded the motion that the Aztalan Town Board members no longer receive per diem payments as of October 1, 2024. Motion carried.*

For Plan Commission per diems: at next PC meeting, discuss per diem eligible items; meeting, site visit, mileage...

11. *Possible Future Agenda Items - cell phone plan for Town Hall & Shop, budget discussion*

12. *Payment of Bills - Chair Chwala moved, Supervisor Christianson seconded the motion to pay bills. Motion carried.*

13. *Adjournment - Chair Chwala moved, Supervisor Christianson seconded the motion to adjourn the August 14, 2024 meeting at 7:58 pm. Motion carried.*

Respectfully submitted,
Kathleen Pitzner
Clerk